

EMERGENCY SERVICES DISTRICT No. 2
COMAL COUNTY, TEXAS
P. O. BOX 2140
Canyon Lake, Texas 78133
Minutes of Regular Meeting May 17th 2023

CALL TO ORDER: Commissioner Whitcomb declared a quorum and called the meeting to order at 4:31PM. Commissioners Whitcomb, Schein, and Dishman were present. Also present were Chief Robert Mikel, Assistant Chief Chris Clapper and Angela Hemphill, Chief Financial Officer.

CITIZENS PRESENT: Charles Richard, representing the Department's Firefighter Association. He reported that the Association won the Non-profit of the Year for Comal County, and that there will be a softball tournament on May20th, and a crawfish boil for firefighters and friends will be held over Memorial Day weekend.

APPROVE/DISAPPROVE MINUTES OF PREVIOUS MEETING: The April 2023 minutes were approved.

CHIEF's REPORT: Chief Mikel presented a summary of the After Action Review for the Cloister Fire, where the suppression of a lightning started house fire resulted in the serious injury of a Canyon Lake Fireman. The presentation described the mistakes made and the plans to provide education and new policy to correct the problems for the future.

PRESENTATION ON THE NEW EMAIL PLATFORM FOR COMMISSIONERS. Todd Frisk

This agenda item did not take place because Mr. Frisk was not in attendance

Workshop Agenda:

1. Investment policy renew/approval President

This item was tabled for the next meeting.

2. Review, discuss and approve new legal representation agreement. President

The proposed engagement letter from the Graves, Dougherty, Hearon, and Moody Was discussed, including billing rates and that April Griffin would be our designated Attorney. Commissioner Schein moved that this proposal be accepted and retainer fee of \$2500 be paid. Motion approved unanimously.

3. Receive report from the treasurer and consider taking related actions including approval of monthly bills, invoices, financial report and current status of audit process. Treasurer

Commissioner Dishman presented the financial report for the above items Including that the auditing Firm ABIP has been retained to perform the ESD 2 Audit for this year. Commissioner Schein moved that the Treasurer's report be

Accepted, motion approved unanimously.

Presentation of communications received.

Secretary

Engagement letter for GDHM Law Firm

Identify agenda items for June meeting

Board

COMMISSIONER COMMENTS: All comments for information only, no action items will be considered.

NEXT MEETING:

Regular monthly meeting – Thursday, 15th of June, 2023 at 4:30 PM – Canyon Lake Fire/EMS Station 51. The July meeting date was also set for July 13th at 4:30 PM, same location.

ADJOURN: Meeting adjourned at 5:35 PM